

WEST KEAL and KEAL COATS PARISH COUNCIL

Sunset View Cowbroads Lane Old Leake PE22 9QU	Parish Council Chair: Parish Council Vice-Chair: Parish Clerk: Email:	Councillor Amy Watson Councillor Julia Roughton Mrs Deborah Money westkealparishcouncil@live.uk
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NOTICE IS HEREBY GIVEN, and members of the Council are summoned to attend the Meeting of West Keal and Keal Cotes Parish Council Meeting, which will be held on Wednesday 4 February 2026, in Cracroft Village Hall, West Keal commencing at 7.00 pm.

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes during which members of the public may ask questions or make a short statement to the council.

D. Money

Mrs. D Money

Parish Clerk and Responsible Officer

28 January 2026

AGENDA

1. **Chairs Remarks**
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
3. **Declarations of interest:** (If any) To receive declarations of interest under the Localism Act 2011 – being any pecuniary interests in agenda items not previously recorded on Members' Register of Interests.
4. **Notes of the Parish Council meeting held on 03 December 2025**
To resolve as a correct record and to authorise the Chair to sign the official minutes.
5. **To receive reports from representatives of outside bodies or local organisations 10 Minutes has been put aside for this item.**
 - a) County Councillor - Councillor Philip Roberts
 - b) District Councillor - Councillor Terry Taylor
6. **Financial matters:** To resolve as correct and authorise payments.
 - a) Bank Balance as of 31 January 2026 TBA
 - b) To receive the cashbook and bank reconciliation for January 2026
 - c) Staff Costs TBA
 - d) Village Hall TBA
 - e) Bank Charge £4.25
 - f) LALC Subscription for 2026-2027 £170.06
 - g) LALC Training Membership 2026-2027 £156
 - h) Christmas Event Expenses £6500
 - i) Direct Debit for HMRC payments.
 - j) Precept request

7. **Information, Reports and correspondence**
 - a) To agree the Audio Policy
 - b) To agree the Risk Assessment
 - c) To agree the Complaints Policy.
 - d) New Email Addresses – As per 2026 Audit.
 - e) Defibrillator Keal Cotes – Progress, with installation in Keal Cotes.
 - f) Bus Shelter West Keal Quote – To discuss quotes received for a new bus shelter.
 - g) Neighbourhood Watch – To discuss the possibility of a neighbourhood watch group.
 - h) Internal Audit Quotes – To discuss quotes received for 2026-2027 Internal Audit.
 - i) WhatsApp – To discuss the possibility of a WhatsApp group.
 - j) Localism Act 2011 – Check that all information is up to date.
 - k) Chicken Farm – Information only, a copy of an email sent to planning from East Keal Parish Council.
8. **Planning:** Town and County Planning Act 1990. To consider and make observations of all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by district council. To include those received from the date of this notice and the day of the meeting.

Application reference 03545/25/FUL Planning Permission - Erection of a double garage. Ivy Cottage Main Road West Keal Lincolnshire PE23 4BE Approved on 21/01/2026
Application reference 03401/25/OUT Outline erection of 1no. dwelling. Land Adjacent To Corner Cottage Main Road West Keal Lincolnshire PE23 4BE Refused on 15/12/2025
9. **Highways matters:** Any problems to report
 - a) Fix My Street
10. **Date of next meeting:** Wednesday 4th March 2026, all meetings commence at 7:00 p.m. at the Keals village hall West Keal.
11. **Any other matters for discussion only or on the next agenda**