

WEST KEAL and KEAL COATS PARISH COUNCIL

Sunset View Cowbroads Lane Old Leake PE22 9QU	Parish Council Chair: Parish Council Vice-Chair: Parish Clerk: Email:	Councillor Amy Watson Councillor Julia Roughton Mrs Deborah Money westkealparishcouncil@live.uk
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NOTICE IS HEREBY GIVEN, and members of the Council are summoned to attend the Meeting of West Keal and Keal Cotes Parish Council Meeting, which will be held on Wednesday 4 March 2026, in Cracraft Village Hall, West Keal commencing at 7.00 pm.

Public Forum Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes, during which members of the public, may make comments for consideration at future meetings. Please note any issues cannot be discussed at this meeting, (unless already on the agenda) but may be added to the agenda of a future meeting.

Members of the public are expected to be polite, civil and respectful always during the meeting.

D. Money

Mrs. D Money

Parish Clerk and Responsible Officer

25 February 2026

AGENDA

1. **Chairs Remarks**
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
3. **Declarations of interest:** (If any) To receive declarations of interest under the Localism Act 2011 – being any pecuniary interests in agenda items not previously recorded on Members' Register of Interests.
4. **Notes of the Parish Council meeting held on 04 February 2026**
To resolve as a correct record and to authorise the Chair to sign the official minutes.
5. **To receive reports from representatives of outside bodies or local organisations 10 Minutes has been put aside for this item.**
 - a) County Councillor - Councillor Philip Roberts
 - b) District Councillor - Councillor Terry Taylor
6. **Financial matters:** To resolve as correct and authorise payments.
 - a) Bank Balance as of 28 February 2026 TBA
 - b) To receive the cashbook and bank reconciliation for February 2026
 - c) Update of Bank Mandate
 - d) Review and Agree Asset Register
 - e) To give the Clerk delegated powers for payments during March/April.
 - f) Staff Costs TBA
 - g) Village Hall £20.00
 - h) Bank Charge £4.75

- i) Victoria Clerk Interim Audit £70.00
- j) ICO Membership £47.00

7. Information, Reports and correspondence

- a) **To agree the Standing Order Policy**
- b) **To agree the Financial Policy**
- c) **To agree the Publication Policy**
- d) **To agree the Code of Conduct Policy**
- e) **To agree the Subject Access Policy**
- f) **To agree the Data Protection Policy**
- g) **To agree the Data Breach Policy**
- h) **To agree the Freedom of Information Policy**
- i) **New Email Addresses** – Check that all new email addresses are now being used.
- j) **Defibrillator Keal Cotes** – Progress, with installation in Keal Cotes.
- k) **Bus Shelter West Keal Quote** – To discuss quotes received for a new bus shelter.
- l) **Bus Shelter Keal Cotes**
- m) **Neighbourhood Watch and WhatsApp** – Update
- n) **Internal Audit Report** – To review the interim internal audit.
- o) **Localism Act 2011** – Check that everyone’s information is up to date, as per the Interim Audit.
- p) **Poultry Units** - Land East Of Manor Farm, Main Road, Keal Cotes, Lincolnshire

8. Planning: Town and County Planning Act 1990. To consider and make observations of all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by district council. To include those received from the date of this notice and the day of the meeting.

Proposal: Outline erection of 1no. dwelling.
Land at: Land Adjacent To Corner Cottage Main Road West Keal Lincolnshire PE23 4BE
Appeal reference number: 6004230. Appeal starting date: 04/02/2026
An appeal has been made to the Secretary of State against the decision of East Lindsey District Council to refuse planning permission reference 03401/25/

9. Highways matters: Any problems to report

- a) **Fix My Street**

10. Date of next meeting: Our Annual Parish Meeting Wednesday 6 May 2026, followed by our Annual Parish Council Meeting. To be held at the Keals village hall West Keal.

11. Any other matters for discussion only or on the next agenda